

Large Event Questionnaire

With just a little bit of detailed preparation, you can help Santa bring the magic to all your guests, young and old alike.

Before the event, completing this questionnaire will give details to Santa about the event he is visiting.

Key Information Needed – Please email santa@santatrue.com



Your NAME	
DATE of Visit	
TIME of Visit	

Address of Visit			
Your EMAIL address			
Your PHONE number			
NAME and CELL NUMBER for someone Santa can text before arriving			
The person who will be the contact just before Santa arrives should watch their cell phone closely. Santa usually texts a short time before your event			
# of Children		# of Adults	
Gifts to Bring In?	... Yes ... No		
Location of Gifts?	Bring in from:		
Gate pass, codes, or parking info	<i>If valet parking, client should have pre-paid</i>		

Insider Information	
Describe Your Event	
Special information about the Attendees at Your Event. Secret things for Santa to know.	
Other Notes	

Home Visit Questionnaire

Giving Out Gifts: If Santa is distributing the gifts you are providing, he might need a helper or two. This is a good job for teens and those folks who know everyone. All the gifts should be labeled legibly in print (not cursive script), with bold Sharpie marker on the wrapping paper. (Tags always fall off.) An important suggestion: Always have a couple of spare small gifts, just in case someone shows up unexpectedly.

Remember: If there are more gifts than Santa can carry, please send a helper.

Access Information: Make certain Santa has all the security information required—whether this is a pass code or Santa’s name at the front gate.

Special Audience Members: If there are any people with Special Needs, make certain Santa knows. When children are present, there must always be an adult serving as the child wrangler who will remain with Santa at all times.

Sugar and Candy Canes: Please let Santa know if there are any special issues before he offers to hand out candy canes.

How Did You Hear of Us?

.... Visited with Santa True in the past

.... Santa True Website

.... Referral from a Friend

Name:

.... Gig Salad

.... Google Search

.... Social Media Post or Ad

Other:

Tips, Great Reviews, and Referrals are Much Appreciated!

Santa True ** santa@santatrue.com ** 818-762-9075 ** Page 2 of 2